

LOCKING CHECKLIST



Locking Gear

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|-------------------------------------|--|
| <input type="checkbox"/> PFDs | <input type="checkbox"/> Fenders |
| <input type="checkbox"/> Lines | <input type="checkbox"/> Fender Board (optional) |
| <input type="checkbox"/> VHF Radio | <input type="checkbox"/> Gloves |
| <input type="checkbox"/> Boat Poles | <input type="checkbox"/> Rope Knife |

5 Steps to Locking

1. Preparation

- Research hours of operation, time of the last lock-through the season hours, and purchase your season lock pass (if required).
- Call the locks ahead of time to see if there's a wait time.

2. Approaching

- Be prepared to wait at the lock, moor at the outside walls if possible.
- Prepare your crew with PFDs and your vessel with locking gear.
- Go slow; locks are no-wake zones.

3. Entering

- Enter the lock after receiving a green light, horn blast, or communication with the lock tender over the VHF radio.
- Go into the lock in the order you arrived at the lock; no skipping boats in line unless instructed otherwise by the lock tender.
- Slowly approach the lock wall, as far forward as you can, towards a line, cable, or floating bollard. Wrap the line, or your line around the attachment point, back to your boat with an S shape onto your cleat; repeat for each needed attach point.

4. Locking

- Turn off your engine and turn on your blowers if you have a gasoline engine.
- Stay attentive and watch your lines throughout the entire locking process. Keep your lines taunt so you stay relatively close to the wall.

5. Exiting

- Leave in the same order you arrived, unless otherwise stated or rafted.
- Be cautious of turbulent waters or debris as you're slowly exiting the lock.
- Thank the Lock Tender for their time!

Communicating with a Lock Master



Before getting to the lock, it's important to communicate with the lock master. There are a few ways to communicate with a lock master, including:

- Over VHF radio (our preferred method)
- By phone
- By pulling a signal chain or call button located at the lock entrance

Example Communication over VHF Radio

